

Bio-AFM Frontier Research Center  
College of Science & Engineering, Kanazawa University

Subjects and Methods of  
Interim and Final Reviews for Tenure-track Assistant Professor

**1. Interim Review (after three-year duties)**

- (i) Reviewing committee: constituted by internal members
- (ii) Subjects to review: (a) Research activities performed until the interim review  
(b) Validity and potential of future goal and plan
- (iii) Materials for reviewing  
(a) CV & Bibliography, (b) List of important papers and their reprints  
(c) Report of self-evaluation, (d) Goal and plan in the total duty term,
- (iv) Method of reviewing  
Review will be made based on the materials for reviewing, presentation, and interview.  
A review report will be prepared. Advice will be given on a research plan and others in the remaining term.

**2. Final Review (at an early time of the fifth year of duty)**

- (i) Reviewing committee: constituted by internal members. Regarding the research achievement, however, external evaluation by domestic and overseas peer-reviewers will be included.
- (ii) Subjects to review  
(a) Research activities (publication, invited talk, and presentation at meetings)  
(b) Acquired competitive research funds and awards  
(c) Management of laboratory
- (iii) Materials for reviewing  
(a) CV & Bibliography  
(b) List of important papers and their reprints  
(c) List of acquired competitive research funds  
(d) Report of self-evaluation  
(e) Peer-reviewers' review reports  
(f) Interim review report
- (iv) Method for evaluation  
Review and evaluation will be made based on the materials for reviewing, presentation, and interview.
- (v) Judgement  
The committee determines one of the following judgements.
  - A. Promotion to a full tenure associate professor
  - B. Shift to a tenure assistant professor
  - C. No further employment after the fifth year of duty